

ACCENT BENCHTOPS RALLY QUEENSLAND



21-23 MAY 2021
GYMPIE, QLD



Round 2 RSEA Safety Motorsport
Australia Rally Championship

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COVID-19 BRIEFING – OFFICIALS, COURSE CARS

1 Introduction

Welcome to the 2021 Accent Benchtops Rally Queensland! The rally brings together Competitors from the 2021 RSEA Safety Motorsport Australia Rally Championship, the 2021 Queensland Rally Championship, and Clubman Series.

Due to the current COVID-19 situation, this document will focus on those items that will depart from the standard processes and procedures that you may have experienced at previous events.

During these extraordinary times we need to take extraordinary measures to ensure the health and well-being of all rally participants, Officials, Volunteers, staff and the general public. The nature of the COVID-19 restrictions and concessions stipulated by the Qld Government are very fluid during this time and there may be significant changes between the date of this document and the date of the event.

Therefore, please endeavour to continue to monitor these changes. Regardless, while COVID-19 is still a threat there are two practices unlikely to change: social distancing and hygiene.

Although it is recognised the risk of contracting COVID-19 from community transmission in Qld is very low at the moment, we do not want this event to be the trigger point for a new wave.

There are basic assumptions that underlie all practices to be followed at the event:

- Assume every person you interact with has COVID-19.
- Assume every object you touch has come in contact with COVID-19.
- Assume you have COVID-19.

Social distancing and other COVID-19 practices described in this document must be observed at all times.

2 Before the Event

Motorsport Australia strongly encourages you to download and activate the Australian Government's "COVIDSafe App".

Use the QR Code shown at section 3.2.1. Doing so now saves your information in the system we are using to create an Attendance Record for contact tracing purposes. If your information is saved, it should speed up the scanning process.

Many administrative and operational processes for the event may be very different from those experienced in the past. This may result in some activities taking longer than expected. Please allow additional time and tolerance so we can all be involved in the sport we enjoy.

2.1 Personal Health

Under no circumstances can you attend the event if any of the following apply:

- have been diagnosed with COVID-19 as confirmed with a positive test for COVID-19 (not antibody test) and have not recovered and since tested negative to COVID-19;
- currently experiencing any symptoms of COVID-19 such as:
fever/chills, cough, shortness of breath/difficulty breathing, muscle pains, headache, sore throat, nausea, vomiting, diarrhoea, runny nose, loss of taste or smell;
- have been in contact with a known COVID-19 positive case in the 14 days prior to the rally;

- have been overseas or has been in contact with someone who has been overseas in the 14 days prior to the rally; and
- have been in any area or location that has a travel restriction applied due to COVID-19 in the 14 days prior to the rally, except where an exemption is applicable as determined by the relevant Government authority.

Note: These requirements may change depending on Qld Government regulations at the time of the event.

It is highly recommended that if you exhibit symptoms consistent with COVID-19 prior to the event you should consider taking a COVID-19 test and self-isolate until the result is known.

You may wish to consult with your medical practitioner on measures you could consider prior to the event.

2.2 Personal Protection Equipment (PPE) Procurement

Prior to the event, assess all activities you would normally carry out during an event to determine how you will operate while observing social distancing and ensuring hygiene. Some measures to be considered are:

- Frequent washing of hands or the use of hand sanitiser.
- The use of suitable masks.
- The use of disposable rubber or nitrile gloves (dispose appropriately when considered contaminated).

All PPE you will require to fulfil your role will be provided by the Event Organisers. Please use it as appropriate to the task.



keep COVIDSafe active at events

Motorsport Australia recommends downloading the COVIDSafe app and activating it at events.

Keep yourself and your community safe by helping our health workers to notify you quickly if you've come in contact with someone who has Coronavirus

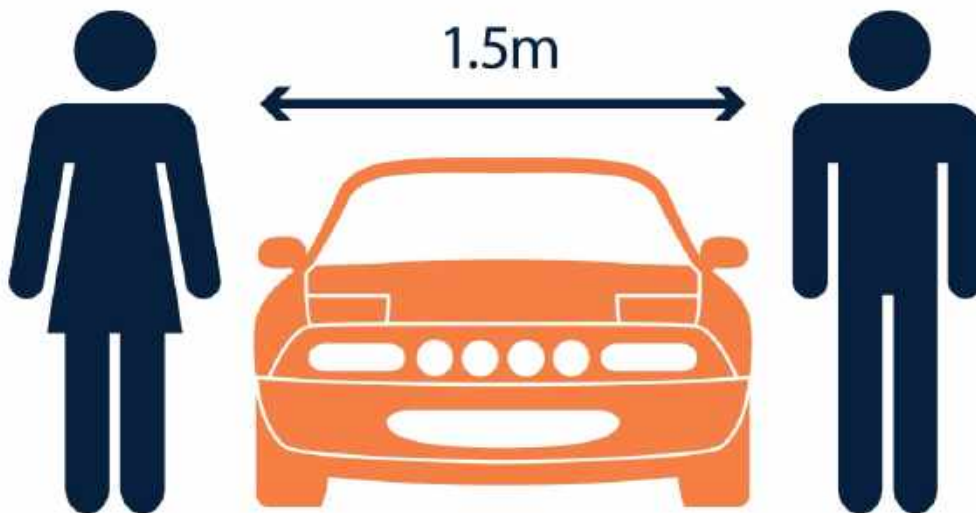
3 At the Event

3.1 Social Distancing and Hygiene

It is mandatory that everyone maintains 1.5m distance from all people at the event at all times, indoors and outdoors. All enclosed spaces will have a limit to the number of people who can occupy that space: 1 person to 2m². This limit will be displayed at the entrance to that space. This will be strictly controlled.

Where possible, we will issue equipment for your sole use and it must be kept separate from equipment of others. If sharing of equipment is unavoidable, please follow the procedure in the following paragraph:

Before you touch a shared item wash your hands with soap and water or use hand sanitiser. Once finished with the item wash/sanitise your hands again. If carrying out a repetitive task with multiple items, first wash/sanitise your hands. Secondly, put on disposable gloves to carry out the task. Finally, when complete, remove the gloves and dispose of them and finally wash/sanitise your hands again. At all times resist touching your face with your hands.



stay apart to
stay together

Wherever possible stay 1.5 metres apart. Help stop the spread of coronavirus by keeping your distance.

Remember, don't shake hands or exchange physical greetings, and practice good hand hygiene.

3.2 Officials Sign On

Motorsport Australia requires that ALL event attendees register and sign-on. At this event, this step is taken on-line prior to the event by combining the Officials registration and sign on processes. This will also ensure you have coverage from the Motorsport Australia Insurance Policy.

3.2.1 Contact Tracing and Attendance Records

Motorsport Australia and the Qld Government require that Attendance Records are created to enable effective contact tracing. Details of ALL event attendees are to be captured upon their first arrival at the event using a QR scan based system that meets regulatory requirements. **Scan once only, upon your first arrival.**

Stage and Spectator Teams will be informed by their Leaders of where and when to meet to scan onto the event Attendance Record. Other Officials and Course Cars are to attend the Gympie Showgrounds upon first arrival to scan onto the event Attendance Record. Your mobile phone should be produced upon request to demonstrate you have scanned (take a screen shot photo of the “green tick screen” to show that you scanned).

Signs with the QR Scan code will be at the Showgrounds entry gates, manned by Officials able to assist you.

Use the QR Code shown below now. Doing so, prior to the event, saves your information in the system we are using to create Attendance Records for contact tracing purposes. If your information is saved, it should speed up the scanning process.



The first scan can be done at any time prior to the start of your involvement in the rally, to save time.

Do it now.

Can't scan? Please go to <http://GuestTrack.com.au/qr>

3.3 General Information

Stage and Regroup Control Officials Teams

The use of the RallySafe timing and tracking equipment for the event enables contactless control procedures. This will also allow for minimal numbers of Control Officials and no contact between Officials and Crews. Stage and Regroup Control procedures will be communicated.

Passing of documents between Officials and Crews is strictly prohibited. Any interaction between you and Competitors is to be non-contact and respect the minimum 1.5m distancing requirement. Use of a whiteboard to pass information to Crews is preferred.

Manned Road Closures and SOS points will have the minimum number of people, on a case-by-case basis, to maintain safety and ensure there is no unauthorised access to the rally route.

You are to maintain a minimum 1.5m distance from all other persons at all times.

Manned Road Closure and SOS Point Officials

If spectators arrive at your location, please advise them of the Spectator Park locations which are:

- Saturday - Petersen Road, Bells Bridge
- Sunday – Paff Road, Glastonbury
- Service Park – Gympie Showgrounds

If they do not wish to relocate to a Spectator Park, ask them to comply with 1.5m distancing and offer them safe locations to stand outside of control areas. They must respect 1.5m distancing and reasonable hygiene practices.

Forestry Spectator Marshals

The two Forestry Spectator Parks are listed above. Chief Spectator Marshal will provide directions or lead you to the locations.

To create an electronic Spectator Attendance Record, the Eventbrite App will be used by Spectators to obtain free tickets. The tickets are to be displayed to you by the Spectator on their mobile device, or printed. Forestry Spectator Park Eventbrite tickets are available through the following links or scanning the QR code:

<p>Saturday Spectator Park https://saturdayforest.eventbrite.com.au</p> 	<p>Sunday Spectator Park https://sundayforest.eventbrite.com.au</p> 
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If a Spectator has not obtained an electronic ticket, they will not be able to do so at the Spectator Park as mobile reception is negligible or nil. In these circumstances, the Spectator must complete a manual (ie paper form) Attendance Record for contact tracing purposes. Sanitise the pen using wipes after each use. It is very important the manual Attendance Record is maintained and handed to the event COVID Checker at the end of each day – we have to keep these records for 56 days in case they are called for.

Any contractors or vendors who arrive at the Spectator Park must also complete the manual Attendance Record.

In addition to the normal duties of a Spectator Marshal, keeping the public safe within the confines of the Spectator Park and not on the roads, Spectator Marshals will also be our COVID-19 safety marshals. This will mean ensuring spectators do not gather in large groups, maintain distancing of 1.5m, practice good hygiene.

If a spectator reports or displays symptoms consistent with COVID-19, refer to the COVID-19 Emergency Management Plan at the end of this document.

Spectator Marshals are to complete a free on-line course in respect of COVID-19 risk management. This is accessible by:

- <https://www.aqia.org.au/>
- establish an account
- select ELearning tab
- scroll down for “Free Course COVID Safety Officer training and the Queensland Government’s Return to Play Guide”.

Upon completion, download and retain the certificate, and forward a copy to the Chief Spectator Marshal.

If food and drinks are available in the area, they will be provided by vendors who must comply with an event-approved COVID Safe plan, focusing on preparation, serving and queue management. If toilets are supplied, they will be with hand sanitiser – queuing is to respect 1.5m distancing.

Showgrounds Officials

The Showgrounds is at 77 Exhibition Road, Southside, Gympie.

Social distancing of 1.5m between all individuals in the Service Park is MANDATORY. Appropriate hygiene must also be maintained.

If any attendee at the Service Park reports or displays symptoms consistent with COVID-19, refer to the COVID-19 Emergency Management Plan at the end of this document. An isolation area will be on the ground floor, under Rally HQ in the Pavilion Building, where isolated persons are to await medical attention.

Service Park Officials

Service Park Officials will be allocated by the Service Park Manager to handle roles in the Showgrounds in Regroup, monitoring Refuel zones, or in other activities.

Showgrounds Gate Officials

Gate Officials will be rostered to cover the times Showgrounds gates are open. Their main functions are to assist quick and efficient entry/ exit through the gates, assist those who may have difficulty in QR Scanning the Attendance Record, and keep an eye out for those who may be trying to enter without either a Spectator ticket (see below) or QR Scanning.

Competitors, crew, officials, vendors and contractors will all QR Scan the Attendance Record once only, upon first arrival. Several signs will be erected with QR Scan Codes. Additionally, you will be provided with a 1.5m stick with a QR Scan Code on the end so that attendees in their cars may scan without getting out. The aim is to have people scan and through the gates as quickly as possible to avoid queues. Some attendees may require your assistance to scan.

At all times, competitors, course cars and emergency vehicles must have priority entry/ exit through the gates – ensure clear paths are maintained.

All competitors and crew will have scanned before competition starts on Saturday morning. There will be no need to stop competitors or course cars on Saturday or Sunday.

Note that event Organisers will be ensuring media, competitors, crew, course cars and officials have scanned by comparing entry and officials lists with the Attendance Record. It is more likely contractors, vendors or

Spectators will try to enter without scanning or tickets – these attendees should be given some attention, asking if they have a ticket or have scanned. It will not matter if someone scans more than once.

Many officials will be scanning at meet points remote from the Showgrounds.

Spectator entry to the Service Park is available only to those who have obtained a free electronic ticket using a process similar to that used by Forestry Spectator Park attendees. Service Park Eventbrite tickets are available through the following link or by scanning the QR code:

Service Park

<https://servicepark.eventbrite.com.au>



Course Cars (0, 00, etc), Recovery Crews

Course Cars (0, 00, 000) are to assist the Stage Teams test their RallySafe timing procedures prior to the first competitor. Please check in at Time Control, and a Start Time will be allocated to you by the Officials – even if in terms of your schedule, or Rally HQ instructions, the Start Time is not actually used by you.

Your vehicle must contain at least two masks and at least two sets of disposable gloves to render assistance to another Course Car or Competitor in the event of an incident. The required PPE will be provided by the Event Organisers.

Sweep Vehicles

Sweep vehicles may be tasked with collecting paperwork from Control Points. If so, such is to be placed by the Control Official in a container on the back seat of the Sweep Vehicle, through an open window. Under no circumstances are Sweep Crews to handle paperwork or folders containing paperwork.

Your vehicle must contain at least two masks and at least two sets of disposable gloves to render assistance to another Course Car or Competitor in the event of an incident. The required PPE will be provided by the Event Organisers.

4 After the Event

4.1 Podium / Presentation Dinner

A Podium presentation will be held on Sunday 23rd May at the Service Park. Distancing of 1.5m is mandatory.

Due to Qld Government COVID-19 restrictions on public gatherings and venues no presentation dinner will be held. Regardless, smaller groups are encouraged to make bookings at local venues and restaurants to have a dinner post event. Any restrictions placed by the venue chosen must be adhered to.

report if unwell

Know the symptoms of Coronavirus and report to the Event COVID-19 Checker if you or anyone else is feeling unwell or showing any of the symptoms illustrated below.



fever



cough



sore throat



shortness of breath

Your COVID-19 Checker

Name: Kevin Lefever
Phone: 0422 746 926

keep up to date at
motorsport.org.au/covid19





COVID-19 Emergency Management Plan

Symptoms consistent with COVID-19 include:

- fever/ chills
- cough
- shortness of breath/ difficulty breathing
- muscle pains
- headache
- sore throat
- runny nose
- nausea
- vomiting
- diarrhoea
- loss of taste or smell.

If an event attendee displays or reports symptoms consistent with COVID-19:

- immediately isolate the person, at least 3m from any other person
- provide a mask for the person
- wear a mask and gloves yourself
- immediately contact your Senior Official, the Deputy Clerk of Course, and the Event COVID-19 Checker and follow their instructions
- ask the isolated person for their full contact details (name, address, email address, phone number)
- promptly quarantine any equipment or surfaces the isolated person has touched
- promptly identify and separately isolate anyone the isolated person has been in contact with.

Contact details:

Clerk of Course	Brian Everitt	0439 821 786
Deputy Clerk of Course	Malcolm Bartolo	0407 028 651
Event COVID-19 Checker	Kevin Lefever	0422 746 926