

Hinterland Rally
Imbil

Queensland Rally
Championship #1

Event COVID-19 Compliance Plan

19 September
2020



Mary Valley Show Society

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Overview

The Hinterland Rally Imbil QRC #1 is a blind State Championship event, run over four forest stages in the Imbil & Amamoor Forest areas which are approximately 170km from the Brisbane CBD. It will be based in the outdoor areas in and around the Mary Valley Show Society (MVSS) grounds, Imbil. As discussed in the plan below, the venue, the event and the conduct planned will enable us to meet social distancing requirements, maintain hygiene and be able to track and trace competitors and officials attending should that become necessary. All the while still being able to deliver an enjoyable and innovative competition experience while achieving a level of community benefit to maintain a sustainable future for all stakeholders involved.

The event will follow on from past events conducted in Imbil over the past 20+ years. The event is “blind” with no provision for pre-event reconnaissance. In 2019 the event used electronic timing with results passed via the second radio network for this express purpose. In 2020 it will be easy to extend this to a zero-contact model with no exchange of paperwork between competitors and officials.

The event operations will be based on the Federal Government Roadmap to a COVIDSafe Australia and on the Motorsport Australia Return to Race document. It will also be dependent on the actual implementation timeframes and directives issued by the Queensland Government and approved Motorsport Australia plan. At present indications are that Queensland will be at Step 3 by mid-July.

commencing from 12 noon
STAGE 3: 3 JULY 2020

Family, friends and community

- Private, non-commercial (e.g. home) gatherings of up to 100 with friends and family
- Weddings and funerals (max 100 people)⁸
- Maximum number of persons at museums, art galleries, libraries and historic sites determined by the one person per 4 square metre rule
- Sport, recreation and fitness organisations when following a COVID Safe Industry Plan:
 - resumption of activity including competition and physical contact is permitted on the field of play
 - indoor sports facilities can open with one person per 4 square metres (off the field of play)⁵
 - outdoor sports facilities can open with physical distancing (off the field of play).

Businesses and economy

- Maximum number of customers for a business at any one time is determined by the 4 square metre rule⁶
- For smaller venues below 200 square metres, businesses can have one person per 2 square metres up to 50 persons at a time⁷
- The following businesses and areas may re-open with a COVID Safe Plan:
 - casinos, gaming and gambling venues (including electronic gaming machines)
 - non-therapeutic massage⁹
 - saunas and bathhouses⁹
 - nightclubs
 - food courts
- Office-based workers can return to their place of work
- Up to 25,000 spectators or 50% of capacity (whichever is the lesser) at Queensland's Major Sports Facilities, with a COVID Safe Plan
- Concert venues, theatres and auditoriums can open and have up to 50% capacity or one person per 4 square metres (whichever is the greater), with a COVID Safe Plan
- More events allowed:
 - fewer than 500 people – no approval needed when following a COVID Safe Event Checklist
 - 500 to 10,000 people – need a COVID Safe Event Plan approved by local public health units
 - over 10,000 people – need a COVID Safe Event Plan approved by the Queensland Chief Health Officer
- COVID Safe Industry Plans continue to apply with revisions to reflect changes in Stage 3. COVID Safe Checklists continue to apply.

BORDERS

From 12 noon 3 July 2020

- Due to the current community transmission levels, the border with Victoria will remain closed and be strengthened.
- Any person (whether a Queensland resident or non-Queensland resident) who has been in any local government area within the State of Victoria within the last 14 days should not come to Queensland. If they do, they must undergo mandatory quarantine in a hotel at their own expense for a minimum of 14 days.
- Queensland residents must not travel to any local government area in Victoria.
- The Queensland Government will implement enhanced border control measures, including border passes and identification screening.

From 12 noon 10 July 2020

- From 10 July 2020, any person from New South Wales, Western Australia, South Australia, Tasmania, the Australian Capital Territory and the Northern Territory may enter Queensland subject to completing and signing a border declaration.
- If any person entering Queensland from whatever place has spent time in any local government area in Victoria during the past 14 days, they will be subject to mandatory hotel quarantine.

Offences and quarantine measures

- All persons entering Queensland must complete and sign a border declaration stating they have not been to any local government area in Victoria in the past 14 days. Penalties apply for false statements.
- All flights will be checked and road vehicle borders will be enforced.
- Police will enforce quarantine.
- A person who refuses testing in quarantine will be subject to a further 10-day period at cost.

Review

- The Queensland Chief Health Officer will review levels of community transmission and may impose additional restrictions should new hot spots occur.

Ongoing review

Ongoing review of state-based restrictions will be undertaken based on levels of community transmission. This includes:

- Density requirements, including consideration of moving from 4 to 2 square metres per person for all venues
- Remaining restrictions on high-risk businesses and activities.



The event will operate on a principle of minimal contact and congregating for all competitors and officials with an intent to get in, run the event and go.

Locations

The event will be based out of the grounds of the Mary Valley Show Societies Showgrounds in Edward Street, Imbil. The Service Park will utilize the southern paddock while the Rally HQ, Catering & Amenities are located on the main showground area. Officials will be directed to an area inside the main arena. Each area is separated to respect the group limitations of the Queensland Government directives and BSCC has had a close association with the Mary Valley Show Society school over the past 20+ years. The MVSS are fully supportive of our conducting the event, and the event officials will be in constant touch prior to the event to ensure all local authority & QPS requirements are also satisfied. We will also focus on using the large outdoor areas and minimise any contact with buildings, facilities or enclosed spaces.

The basic layout of the event and the segregation proposals for competitors, officials and Rally HQ are illustrated on the map below.



The selected Service Park area is in excess of 10,500m² and the official's area is in excess of 3,600m². These areas should be more than adequate to allow for 4m² per person for the maximum expected event capacity of 500 persons in total.

The Service park is divided into 3 service zones will each zone divided by a track of 12.5m. Each service bay measures 8m x 15m being 120sqm with an allowance of 2 crew members & 3 service personnel. With social distancing of 4sqm per person, the above plan adequately satisfies the guideline. The Service Park will be restricted to only competitors and their designated service team personnel and no officials spectating will be permitted. Officials will be located at the entry to the Service Park to ensure only those allocated to the Service Park enter the area.

The area selected for the marshalling of officials is located within the main showground arena and is separated from the rest of the showground by the main arena fencing. The entrance to the officials' area is shown below off Edward Street. Officials will be briefed to enter the area and look for a tomato stake with their name and position on it where they will park their car. Further details will be discussed in the section on officials below, but there is ample opportunity to distance officials and their vehicles where they assemble ready to move to the stage locations.



The location for the service park is shown below. It is a separate entrance to the officials marshalling area by some 100 metres distance on Edward Street. It is able to be easily segregated by means of distance and some additional bunting and signage.



Rally HQ will be located in the main arena's announcers building. Being a recent addition to the showgrounds, the upstairs room is well ventilated for Rally HQ and underneath, while not yet finished, is well protected from the weather while being quite open for ventilation. Down stairs will house the Event secretary & the Results team.



Another recent addition to the grounds is a new and separate catering facility located adjacent to the Rally HQ (Announcers building). It is pictured below. The rally is one of the fund-raising activities for the small community during the year and they are quite willing to comply with any requirements necessary. The building shown below is located on the southern part of the main showgrounds and is quite separate to the service park area.



It has a wide serving window on the front side only but has a side entry which will assist with any catering delivery. Catering will be mainly provided to Rally HQ officials & competing crews. Other Officials will be encouraged to use the Café's & Eateries found in the main street of Imbil (The Rattler Café & the Imbil Bakery) which allows us to segregate competitors and officials. BSCC will employ the MVSS to provide "breakfast" to officials but this will be delivered by a designated official to a catering table set up in the main arena.

Usual measures can be in place such as marks on the ground at 1.5m separation and so on. Hand sanitiser will be in place and the catering staff will also observe strict hygiene measures.

Additional cleaning will be in place with regular cleaning of any common touch points such as toilet facilities. Portaloo facilities are also being investigated to give more segregation of people and facilities.

Hygiene, Social Distancing, Track and Tracing of Attendees

The event will commit to ensuring there is adequate supplies of PPE for appropriate officials, hand sanitiser, hand washing facilities and medical thermometers. PPE will not be shared. Plans will be in place to regularly clean any contact points and the facility will be cleaned before we leave the venue. The on-site medical team who are normally at such an event, will also provide support, advice and guidance as required. Wherever there is any requirement for attendees to queue for catering, markings on the ground will be provided. As detailed in the section on 'Controlling Entry to Locations', all people attending the event will be identified with names and contact details. All attendees will be strongly encouraged to download the COVID-Safe App.

Controlling Entry to Locations

As discussed, the event will include specific areas to segregate competitors from officials and Rally HQ. All three areas will be marked and signed with a total capacity of competitors; service teams & officials being limited to 500 people overall. Bunting will be used to demarcate entry and exit points. The event Covid-19 compliance officers will be responsible for monitoring access.

The names of competitors, service crew and officials, plus contact details, will be known prior to the event and lists for each grouping will be published to the Covid-19 compliance officers. All competitors, service team members & officials travelling in the same vehicle with a maximum of 2 or where they are from the same family household (with a maximum of 3), will have provided BSCC with the Motorsport Australia COVID19 Dual Occupant Vehicle declaration form prior to arrival electronically.

Upon arrival at the venue, anyone entering these areas will be asked to confirm they have:

- i. Not been overseas in the previous 14 days
- ii. Not been in contact with someone who has been overseas in the previous 14 days, or
- iii. Not been in contact with, or been a known Covid-19 positive case in the previous 14 days.
- iv. Not exhibiting any symptoms consistent with Covid-19, including fever, respiratory symptoms, shortness of breath, sore throat, cough, fatigue, or loss of sense of smell.
- v. Are not awaiting the results from a test result for COVID-19.

Consideration is being given to temperature checking persons entering using hand held medical thermometers. The officials doing the screening will be equipped with a mask and gloves and will record the person's name and contact details, answers to questions and temperature result. The entry screening record will include acceptable temperature limits and actions to be taken. People

not able to meet these conditions will be refused entry. The officials will be provided hand held UHF radios should they need assistance or backup.

The on-site medical team will also provide guidance and support for the screening officials. The screening locations are in close physical proximity to each other and so can be monitored easily. The conditions of entry will be made clear to competitors and officials in Supplementary Regulations and officials registration forms and pre-event briefings. Everyone attending the event will also be strongly urged to download the Federal Governments COVIDSafe App to their phone.

Any person seeking entry who has not been registered prior to the event, such as late replacement service crew etc, will only be allowed entry if

- their name and contact details are recorded
- they satisfy the conditions outlined above
- the expected gathering limit of 500 is not exceeded in that particular venue
- Where required, complete the MS Dual Occupant Vehicle declaration form, and
- in agreement with the Clerk of Course or the Covid-19 Checker

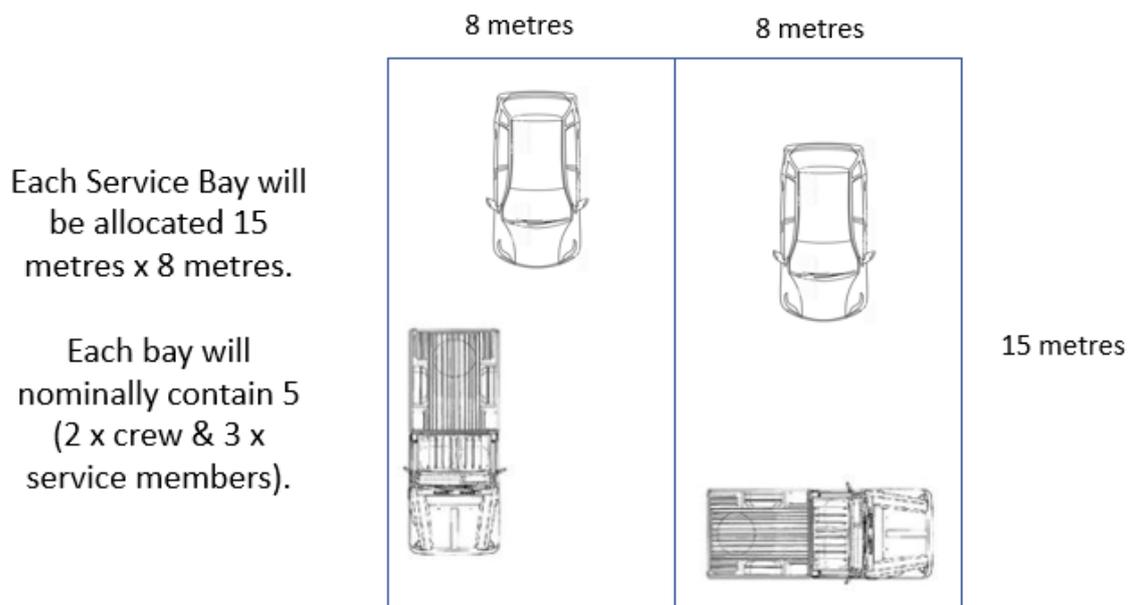
Entries and Service Crews

Entries and documentation will only be accepted electronically. The event is expected to have 35-40+ entries with a cap of 51 maximum (the capacity of the Service Park area).

Under current guidelines from Motorsport Australia and utilising the Outdoor Sporting Activity Plan, current restrictions allowing a gathering limit of 500 people at this present time will be in place. Each service bay will consist of Driver, Co-driver & three (3 only) service team members. To this end, crews will be asked to nominate three primary service crew members.

Competitors and service crews will be reminded to avoid sharing of equipment and apparel. They will be asked to confirm they meet the entry requirements to site. Competitors and service crews will only be admitted to the Service Park on the morning of the event.

The event will incur additional costs such as hand sanitiser, Portaloo's and similar supplies. A temporary 'COVID surcharge' will be investigated as a temporary measure to ensure BSCC is able to adequately resource compliance requirements without financial detriment.



Scrutineering

There will be no in-person scrutineering for the event. Self-declarations of vehicle safety and eligibility will be required from each entrant on the Motorsport Australia declaration form. Copies will be submitted electronically along with other documentation prior to entry being accepted. A no apparent faults found (NAFF) sticker will be provided with entry documentation and vehicle numbers and event advertising, and are required to be attached prior to starting the event. Scrutineers will be on site to verify this requirement. Entrants found not in compliance will be denied start until rectified.

Documentation

All documentation in accordance with the event Supplementary Regulations, must be lodged electronically or via email with the event secretary by the close of entries for the entry to be accepted.

Roadbooks, timecards, door decals, NAFF stickers and vehicle numbers will be provided prior to the event

Reconnaissance

In “blind” rally events, no reconnaissance of the course is undertaken.

Plan for Officials

It is normal practice for stage officials at these events to arrive, be issued equipment, receive a briefing and travel by convoy to the stage for placement. Each official has specific and clearly identifiable duties. Locations have therefore been selected that allow the required activities to occur within a safe environment.

Briefings will be conducted by means of a video posted prior to the event or a ZOOM meeting approximately 1 week before the event. To prevent unnecessary congregation, the official's area will be laid out with signage on tomato stakes for each official vehicle. This will reflect their place in the convoy to each stage location. Officials will be briefed to look for their position upon arrival and park their vehicle there. Stage Commanders will be briefed to assist in identifying and allocating arriving officials to their respective position.

Upon arrival all officials will be screened as described above in the section on **Controlling Entry to Locations** before being allowed to enter. Once in place, each official will be able to move to the socially distanced catering location to collect their 'official's hot breakfast' as has been provided by the event sponsor. They will then return to their vehicles and wait. Equipment will be distributed by stage commanders and the Chief Marshall. It will be sanitised before distribution. Equipment will be minimal as the stages will be bunted and set up mostly on the Friday before the event.

Once this process is complete and at the scheduled time, the official's convoy will leave and move to the special stage locations. Once the event is complete the stage commander or delegate as normal will move through and release the officials who will return to Rally HQ with any equipment to be returned. This will be inside the entry to the MVSS Arena where they gathered in the morning. Official vehicles will be asked to line up to deliver their equipment to the officials attending the Equipment collection point and will then be asked to move on. Social distancing is expected. Personnel receiving equipment will be equipped with PPE and materials to sanitise it on return. The equipment will be consolidated in the club trailer, cleaned, and sanitised upon return to the club.

Starting of Event, moving to stages

Competitors will be allocated service park bays in accordance with seeding which will assist with the flow of competitors out of the service park / refuel areas. There will be no pre-event Park Ferme' location and crews will be given an allocated time to arrive and get ready to leave TCO to SS1. Due to COVID-19 restrictions, drivers & co-drivers will be reminded of social distancing while awaiting their designated Start times. Each Time Control official will display the competitors START time on a portable white board and show the co-driver so it can be recorded on the time card by the co-driver.

Timing of Event

The event will run a zero-contact model for timing. Timecards will not be exchanged between competitors and officials. As detailed in the sections below dealing with conduct of controls, timing will be done using a combination of electronic display clocks, communicating times via written signs and times passed via a second radio network.

A training video will be prepared, if possible, to show officials the new methods. Since large areas of the event will be conducted within a 4G network environment, it will be possible to refresh some officials if they are in doubt.

There will be no presentations at the conclusion of the event. Results will be passed to competitors within 48 hours electronically as is normal practice for these events.

Conduct of Time Control and Start Control

Time controls and start controls will be conducted with no contact between officials and competitors. Competitors must remain in the vehicle at all times between the yellow clock board signifying the start of the control area, and the beige board signifying the end of the control area. Time cards will not be exchanged between competitors and officials. Time cards are a record to be

retained by the competing crew for later reference if required. Control officials will record times on their control paperwork and pass these times directly to Rally HQ via the radio network.

The stage commander will remain in the vicinity of the red time clock board and control traffic through the area and monitor social distancing compliance of competitors and officials. They will communicate with Rally HQ on the command channel (Channel 1). Because the event uses A to A timing the Time Control needs to issue times to the competitors as described previously via written signs on a portable whiteboard. The competitor will give the official a 'thumbs up' sign to confirm and write the time on their time card. Competitors should only pass the red clock location when they are required to arrive at the Start Control when they will come under the control of the Start Control personnel.

The start official will then direct the competitor's attention to the electronic start clock (see photo of actual clock). The crew will then start when the time clock counts down to the allocated time. The start official will monitor the actual start and record the time and any jump start on their paperwork, and pass the time directly to Rally HQ via the allocated radio channel (Channel 3).



Allocation of officials will be a maximum of two people or household groupings at the Time Control location and a maximum of two people or household groupings at the start control.

Conduct of Flying Finish and Stop Control

The flying finish will radio the time through to the stop control via UHF handheld radios. The stop control will record the time on their control paperwork, then pass that time to the competitor by means of the official holding up a whiteboard or sign with the allocated time written clearly on it. The competitor will give the official a 'thumbs up' sign to confirm and write the time on their time card. The stop control will pass the time directly to Rally HQ via the allocated radio channel (Channel 3).

Allocation of officials will be a maximum of two people or household groupings at the flying finish location and a maximum of two people or household groupings at the stop control. Crews will remain in their vehicle at all times while in control and until after they pass the beige board location.

Conduct of SOS Points and Road Closures

By their nature SOS and Road Closure officials operate in isolation with little chance of any interaction. No more than two officials will be permitted at each location unless members of the same household. All locations will be in radio contact with Rally HQ and will be able to seek guidance or assistance if there are any issues arising. Cars will be tracked using a positive tracking system to ensure competitors location on stage are known.

Course Cars and Recovery

The event will use the usual array of course cars, being Safety Car, 000, 00, 0, fast sweep and sweep and recovery vehicles. In the 2019 running of the event there was two recovery vehicles and that proved adequate. No more than two officials per vehicle will be permitted unless members of the same household. The officials in each vehicle will be identified prior to the event and upon arrival at

the venue will be subject to the screening questions and criteria as outlined earlier. By the nature of their role the course cars and recovery vehicles operate in isolation and crews will be reminded to maintain a safe distance during any interaction with competitors and officials.

Should a recovery situation become necessary, the recovery vehicle crew will be in radio contact with Rally HQ, and will be directed to take charge of the situation. They will brief any competitors or other officials present on social distancing procedures. They will also be equipped with a quantity of PPE (masks and gloves) and hand sanitiser for their own use and anyone else involved in a recovery situation.

COVID-19 Checker and Compliance Officers

In accordance with Motorsport Australia's Return to Race strategy, the event will appoint a COVID-19 Checker who has sole responsibility for ensuring compliance with current Government and Motorsport Australia requirements. In addition to and consistent with the previous sections of this document, it is envisaged that there will at least one assistant COVID-19 checker to assist with the monitoring of the separate areas in use for Service Park, Officials marshalling and Rally HQ. COVID-19 checkers will be charged with ensuring the previously mentioned process in the section on **Controlling Entry to Locations** is adhered to and records maintained for later use if required. They will also monitor the areas for hygiene and social distance compliance and report any issues to Rally HQ for resolution as required.

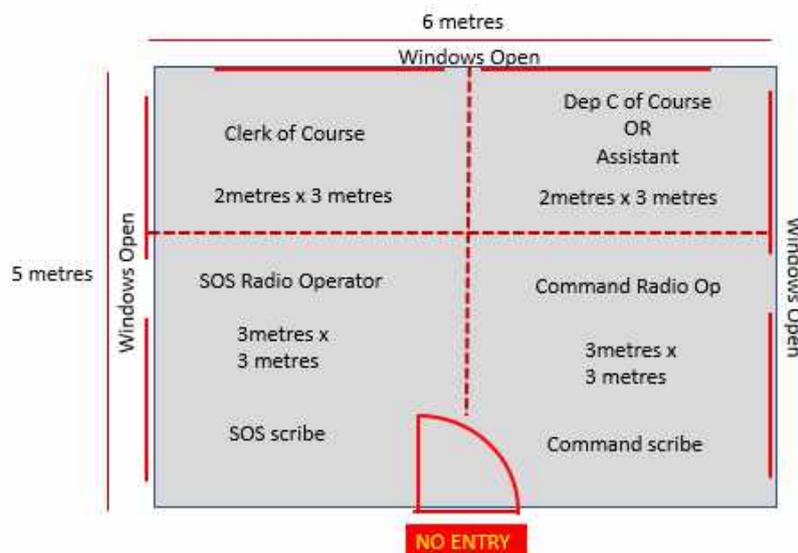
Competitor and Officials Briefings

There will be no gatherings of competitors or officials in line with Motorsport Australia Return to Race guidelines. Prior to the event and after close of entries and the final course check, videos will be available on ZOOM for both competitors and for officials. Just prior to the event, email confirmation will be sought from competitors, that they have watched the video, by the event secretary.

The Clerk of Course will be available by phone or email for any questions requiring clarification and in the week prior to the event a Zoom session will be available for direct questions forthcoming. This will also include the course checker and the four stage commanders so that questions on the route, the conduct of the event, or any concerns relating to officials conduct of the event can be answered.

Command Centre Conduct

The command centre will be split into three separate groupings. Command team, SOS team and the timing team. The Command Centre radio official, the SOS radio official, the Clerk of Course and the Deputy Clerk of Course or a nominated assistant to Deputy will be housed in the upstairs area of the MVSS Announcers building. This room is well ventilated with large windows on three sides and is dimensioned at 6m x 5m equalling 30sqm, sufficient to respect the 4sqm social distancing guidelines. The Event secretary and Results Team will be housed in the downstairs area which is open on 2 sides, well ventilated and sized approx. the same as upstairs. Both area's will be set up to enable to a 4m² spacing for each team member. This will be marked with tape on the floor if required. Visitors will be discouraged; most communication will be via the radio networks in place and some UHF handheld radios will be used for communication in the local area.



Stewards

Protests and appeals are to be lodged electronically. The Supplementary Regulations will be updated for the requirement to email these to the BSCC email address for consideration and processing. As per the Motorsport Australia Return to Race policy, stewards will deal with any hearings electronically.

Medical Requirements

The event will include the use of a medical team provided by EMT Medical Services as per normal. In addition to their usual duties, we will use them to advise compliance checkers on measures such as temperature checking. They will also be asked to maintain vigilance for activities they consider to be non-COVID-19 compliant. As an extension of the Safety 1st Checklist process, prior to the event we will check with them to ensure they have adequate PPE and measures in place to deal with any injuries or situations that may develop. A plan will also be discussed with EMT for dealing with someone who should present with symptoms of Covid-19 during the course of the event.

Camping and Accommodation

Camping facilities will not be provided at the event. Entrants wishing to stay in the vicinity should investigate alternatives in Imbil or surrounding environs.

Spectators

Spectator facilities will not be provided at the event. Access to the competition stages will be controlled by officials to prevent any unauthorised spectating.

Media and Communications

There is traditionally limited media involvement in such events. Normally it is confined to several independent photographers. Without the presence of spectators, it will be even easier to embed photographers at several locations to give some visibility for the event and of those taking part. Normally these photos are shared on BSCC social media. Any photographers or media attending the

event will sign in and be briefed to maintain social distancing or gatherings with competitors or officials. They will be made aware of the Motorsport Australia Return to Race document and will be requested to undergo the Temperature testing and questionnaire as required of all other competitors, service teams & officials. They will also be requested to complete the MA Dual Occupant Vehicle declaration if applicable.

BSCC has an event page on Facebook for the event, so there is a medium to disseminate information to promote the event in spite of the lack of spectators.

Food and Catering

As noted in the section on locations, the MVSS have a separate building dedicated to providing catering services for fund-raising events such as this. BSCC will work with the MVSS to develop their plans to maintain hygiene and segregation. It is suggested they will offer a limited menu in a 'grab 'n go' (take away) format. It is a feature of the event that we offer a hot take-away style breakfast for our officials and that will be delivered from service window to a designated official who will deliver the breakfast to the Officials area. We will encourage the officials to obtain Tea, Coffee & other drinks from the local café's & eateries in the Imbil township; there is also a small supermarket that will be open from 5:00am for other supplies including fuel. By nature of the conduct of the event, the competitor traffic is expected to be constant throughout the day and avoid any particular peak times.

The MVSS are aware of the need for cleaning, PPE, disposable packaging for the food and signage and markings for social distancing.

It is believed in common with most food service businesses operating in this environment, acceptable measures will be enacted.

External Parties

The only external parties to the event who will be automatically authorised to access the event area are to be Police and Emergency services. Any other external party wishing to enter the event area must be authorised directly by the Clerk of Course or the event Covid-19 Checker, and must submit themselves to entry screening as detailed in this plan.

Post Event Documentation and Trophies

Any post event documentation such as event reports, Clerk of Course etc will be submitted electronically to Motorsport Australia as per usual. If there is a need for vehicle damage reports, that will be the scrutineer's responsibility to inspect the vehicle and issue any report electronically.

There will be no presentation at the end of the event to avoid unnecessary gatherings. As such trophies will be distributed at a later date by means of post or similar.

Venue Plan

A separate venue plan as required under the Motorsport Australia Return to Racing document is attached in annex to this plan.

Stakeholders and Community Group Involvement

BSCC has always striven to provide benefit to the communities that host our events to maintain the future sustainability of the sport. For this particular event the main stakeholders are the Mary Valley

Show Society. The rally is one of the larger events and is an opportunity for fundraising in their annual calendar, and as such they are incredibly eager and supportive for us to conduct the event. To this end, the MVSS and BSCC are willing to do what can be reasonably achieved to allow them to assist us with their usual catering delivery.

Further Questions and Key Contacts

For any further questions or clarifications

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