



RALLY COMMUNICATION OPERATIONS

Good clear communications enables Rally organisers to control an event and swiftly handle any occurrence during competition. Apart from equipment in working order, “on air” discipline by all operators is essential. There are some simple procedures which when followed make for concise operation.

Messaging goes as follows.

- 1 Before you start, establish the correct channel number that the event is using, and select.
- 2 Before you make a call, listen to your radio and make sure no conversation is going on.
- 3 Once you are sure that airwaves are clear you commence by pushing transmit button and clearly call the station you wish to contact, E.G. “Radio base this is Monitor two over.”

Radio base will reply “Monitor two this is base go ahead over” You then deliver your message having thought about what you will say prior to commencing the sequence

“Base this is monitor 2, we have car number 32 stopped here with engine trouble and is withdrawing from the event, over” Base will then reply with instructions of what they want eg.

“Monitor 2 this is base, collect their withdrawal form and ask them if they need assistance, over” You would then reply “Base, Monitor two, will do OUT” You then do the task.

It is all quite simple really.

| <u>Radio Terminology</u> | | |
|--------------------------|-------------------|----------------|
| <u>Radio Phrase</u> | <u>Instead of</u> | <u>Meaning</u> |

Some radio words and meanings.

OVER..... end of message over to you for a reply

OUT The message or message sequence is finished

Roger Affirmative or message understood

WILCO I will carry out your request.

Breaker Breaker Used in an emergency to, break into, a conversation already on air.

INFORMATIONMeans you have information about a topic being discussed on the radio. Or you can contribute more information to assist.



| | | |
|-----------------|-------------------|---|
| NEGATIVE | Nope | No |
| THAT IS CORRECT | Yup | Yes, Confirm |
| AFFIRMATIVE | Yup | Yes, Confirm |
| ROGER | Yup | Yes, Confirm |
| ACKNOWLEDGE | Eh? | Confirm that you understand my message |
| SAY AGAIN | Repeat? | Repeat last message |
| GO AHEAD | Yeah, what? | Listening, proceed with your message |
| CORRECTION | Oops... | I made a mistake, correct version is... |
| DO YOU READ | Are ya there? | Called you once or more, reply please |
| STAND-BY | Wait a sec... | Busy, please pause for a moment |
| HOLD | Oh God...Stop! | Hold further racers at the start |
| CLEAR TO SEND | Let 'em rip | Start or Restart the race |
| WILCO | OkeyDokey... | Message understood, will comply |
| OUT | ... | My message ended, no reply expected |
| OVER | Huh, Eh | Message completed, reply expected |
| CHECK | Got it | Understood |
| CONTACT | I see 'em... | Visual contact at this position |
| CONFIRM | Is that right eh? | My version is...Is that correct? |
| VERIFY | Who says? | Confirm info with the source |
| READ BACK | Get it? | Repeat this message back to me |
| WORDS TWICE | ... | Send every phrase twice |
| " (silence) | Ah, Ummm, | I have nothing of value to say |



Correct Radio Etiquette

Do

- Be brief and to the point.
- Stay off the radio unless absolutely necessary.

- Listen before you begin your transmission, and always wait a second before you speak after pressing the push to talk button, if you are using a repeater wait a few seconds.
- Engage brain before mouth.
- Think about how best to make yourself understood.
- Speak directly and clearly with an even tone into the microphone at a distance of 25mm.
- Acknowledge the receipt of all messages directed to you regardless of how trivial they may seem.

Do not

- Talk too much.
- Only speak when absolutely necessary. Safety information must take priority.
- Use "Over" and "Out".
- You can be either expecting a reply ("Over") or finished and clear of the channel ("Out"), not both simultaneously.
- Swear.
- Turn Up the Volume to the max; it only drains the battery and causes distortion. It has no effect on transmission quality.