

Recommended Code of Conduct for OFFICIALS

APPEARANCE

- Ensure appropriate and suitable clothing and footwear are worn at all times.
- Always wear the identification vest supplied by the organisers where it can be clearly seen by the competitors, spectators, the media and other officials.

BEHAVIOUR

- As a member of the rally community your behaviour and appearance reflect the whole rally community.
- Your actions are as important as your appearance.
- Officials do not consume alcohol or fool around while on duty.

SAFETY

- Whenever possible, work with at least one other official and look after each other's safety.
- Accept responsibility for all of the actions that you take and use common sense when assessing any safety hazard – report it to your Stage Commander if in doubt.
- Nobody under the age of 16 can sign on in an official capacity.
- No official under the age of 18 should be left unsupervised or placed in a position of danger.
- Leave your pets at home or ensure that if you do bring them to the event that they are properly restrained and do not affect the performance of your duties.

DIPLOMACY

- As Officials you will be the point of contact with competitors, the public, Sponsors, representatives of CAMS (Australia's Governing Body of Motorsport) and the car club.
- Always be polite, respectful and helpful.
- When dealing with difficult situations always deal with people in a polite and impartial manner. This includes competitors, spectators, service crews and fellow officials.
- Be confident in your duties or seek help if you need further training or assistance. Remember safety and efficiency are your primary objectives.
- Do not offer advice or interpret the regulations for competitors or give any physical assistance except for safety reasons.
- The golden rule is "Treat people the way you'd like to be treated yourself" and safety of all is our primary concern.

REPORTING FOR DUTY

- As an official you will have an important designated function, which will mean you must arrive in plenty of time to prepare and set-up.
- If you are going to be late or will not be able to attend, ensure the person responsible for the allocations of your duties is made aware as soon as possible.

FAMILY AND FRIENDS

- Only nominated officials are permitted in designated areas.
- Any family members or friends you bringing with you must view the event from the public areas or sign on as officials.

CAMS OFFICIAL'S LICENCES

CAMS' Officials' Licences have been required for by all Officials since July 2005. If you don't have a CAMS Officials licence then talk to your Stage Commander or the Chief Marshall at the event to ensure you complete an application for licence at or prior to the event.

To be adequately insured whilst travelling to the event, during the event and travelling home from the event you MUST hold a CAMS Officials Licence.

BRISBANE SPORTING CAR CLUB supports the CAMS Code of Ethics and Conduct as listed in the CAMS Officials Licencing and Accreditation Guide (and shown below).

The full guide is available on the CAMS website :

<http://docs.cams.com.au/Public%20Documents/CAMS%20Officials/CAMS%20Officials%20Licencing%20%20Accreditation%20Guide.pdf>

CAMS ACCREDITED OFFICIALS CODE OF ETHICS

- Place safety and welfare above all else.
- Accept responsibility for all actions taken.
- Be impartial.
- Avoid any situation which may lead to a conflict of interest.
- Be courteous, respectful and open to interaction.
- Seek continual self-improvement through training, performance appraisal and regular updating of competencies.
- Be positive role models in behaviour and personal appearance.
- Maintain equal opportunity and harassment-free sport practices.

CODE OF CONDUCT

- Professionalism
- Good sportsmanship
- Honesty
- Integrity including not gambling
- Compliance with the law
- Consideration of CAMS, event organisers and key stakeholders
- Compliance to venue rules
- Compliance to health, safety and other issues
- Respect of intellectual property
- Appropriate appearance
- Exercise common sense

CAMS Accredited Officials are subject to the National Competition Rules (NCR) and CAMS policies, including but not limited to the CAMS Member Protection Policy, Anti-Discrimination, Harassment and Bullying Policy and the CAMS Social Media Policy.

These policies, and others, are available on the CAMS Website:
www.cams.com.au/about/adminitstration/policies